Instructional Connections
Services for Online Learning

Screening Questionnaire for LMS Course Builder

1. Candidate Name:

2. When would you be able to begin providing services?

3. How many hours per week are you able to dedicate to working on a project(s)?

    ☐ 20 Hours ☐ 40 Hours

4. How many months would you be available to provide services?

    ☐ 6 Months ☐ 12 Months ☐ 18 Months

5. Are you able to come into an office once a week to work with a team providing the remaining services remotely?

    ☐ Yes ☐ No

6. How many years of experience as an Instructional Designer, Course Developer and/or Instructional Technologist do you have:

    ☐ 2-3 Yrs ☐ 4-5 Yrs ☐ 6 + Yrs

7. Please select the approximate boxes regarding you familiarity and working knowledge of Learning Management Systems by Role (check all that apply):

	As a Student	As a Teacher	As a Course Designer	As an Administrator
Blackboard 9.1	☐	☐	☐	☐
Campus Vue 8	☐	☐	☐	☐
WebCT	☐	☐	☐	☐
Moodle	☐	☐	☐	☐
eCollege	☐	☐	☐	☐
ANGEL	☐	☐	☐	☐
Desire2Learn	☐	☐	☐	☐
Other:	☐	☐	☐	☐

8. Do you have access reliable computer system that meets these minimum requirements list below to complete the project(s)?

    Minimum Computer Requirements:
    - Operating System: Windows XP, Windows Vista or Windows 7
    - Microsoft Office 2003, 2007 or 2010
    - Windows Media Player 10 or later
    - Processor: Any processor of 1.2 GHz or faster for optimal performance
    - Memory: 512 MB for XP, or 1 GB for Vista
    - Disk: Minimum of 20 GB available free disk space
    - Display Resolution: 1024 x 768 or larger
    - Printing: Any supported Windows printer
    - Webcam: Low end to be used for Skype
    - Broadband Internet Required: Wired, wireless, cable, DSL, or LAN

    ☐ Yes ☐ No